

Tuesday, August 12, 2025

7:00 PM

Council Chambers

**ATTENDEES:**

|                       |   |
|-----------------------|---|
| Mayor                 | L. Kelly Jones                                |
| Council Member        | Phillip Poole                                 |
| Council Member        | Mike Dingman *was sworn in during the meeting |
| Council Member        | Teddy Berdan                                  |
| Council Member        | Robert Fitzgerald                             |
| Council Member        | Halden Griffith                               |
| City Administrator    | Brandy Barrett Smith                          |
| Police Chief          | Kevin Reaves                                  |
| Deputy City Secretary | Elisa Hickey                                  |
| City Attorney         | Tracie Kenan *attended virtually              |

**ABSENT:**

**CALL TO ORDER by Mayor Jones at 7:00 PM**

**INVOCATION** was given by Cody Morse.

**PLEDGE OF ALLEGIANCE** was led by Mayor Jones.

**REGULAR SESSION:**

**1. MOTION to approve the agenda.**

- **MADE BY:** Phillip Poole. **SECOND:** Halden Griffith.
- **Motion passed** by a vote of 4 Ayes and 0 Nays.

**2. Approval of the Consent Agenda:**

*All matters listed as Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.*

**A. Approval of the Minutes:**

- Council Meeting – July 8, 2025

**B. Approval of the Financial Reports:**

- TexPool Report
- TexStar Report
- A/P Disbursements

| BALANCES       | GENERAL     | WATER       | CRIME CONTROL | CAPITAL PROJECTS | DEBT SERVICE | STREET    | WRA       | HCGC        | GAS ROYALTIES |
|----------------|-------------|-------------|---------------|------------------|--------------|-----------|-----------|-------------|---------------|
| Jul-25         |             |             |               |                  |              |           |           |             |               |
| Revenue *      | \$210,115   | \$349,835   | \$66,296      | \$5,000          | \$0          | \$33,148  | \$33,148  | \$310,007   | \$0           |
| Disbursement * | \$303,521   | \$177,417   | \$61,555      | \$9,027          | \$0          | \$15,790  | \$14,089  | \$307,294   | \$0           |
| Cash on Hand   | \$46,342    | \$567,660   | \$512,954     | \$3,539          | \$599        | \$472,484 | \$249,797 | \$624,149   | \$269,745     |
| TexPool        | \$4,027,507 | \$111,637   | \$0           | \$117,769        | \$922,789    | 0         | \$397,026 | 0           | 0             |
| TexStar        | \$1,067,762 | \$1,434,307 | \$319,055     | \$214,966        | \$144,362    | 0         | \$242,800 | \$1,388,812 | \$2,237,657   |

\* Month end postings/JEs and bank reconciliation pending.

**MOTION to approve the Consent Agenda.**

- **MADE BY:** Halden Griffith. **SECOND:** Teddy Berdan.
- **Motion passed** by a vote of 4 Ayes and 0 Nays.

## **EXECUTIVE SESSION:**

**Mayor Jones convened in closed executive session at 7:05 PM to deliberate the following items:**

- A. Deliberation of personnel matters pursuant to Texas Government Code Section 551.074**
  - 1. Discuss council appointment.

**Mayor Jones re-convened in open session at 7:46 PM.**

## **REGULAR SESSION:**

### **3. Public Hearings, Briefings and Action Items:**

#### **A. Mayor Jones**

Discuss and take action to appoint a replacement or call a Special Election to fill the vacant Council Place 2 position, completing the term ending May 2026. *(In accordance with Local Government Code, the council can determine the process to fill the open position. If the council elects to appoint a replacement, the appointee will be sworn in immediately. If the council elects to call for a Special Election, the city will contract those services from the Tarrant County Elections office at minimum cost of \$10,000 to a maximum cost of \$80,000.)*

#### **MOTION to appoint Michael Dingman to a term expiring May 2026.**

- **MADE BY:** Phillip Poole. **SECOND:** Robert Fitzgerald.
- **Motion passed** by a vote of 2 Ayes (Poole and Fitzgerald) 2 Nays (Berdan and Griffith).  
In accordance with Local Government Code, Mayor Jones cast an Aye vote to break the tie.

**Councilman Dingman was sworn in immediately following the action vote and took his seat on the dais for the remainder of the meeting.**

**4. STAFF UPDATES:** *The Department Directors recapped their monthly reports.*

**5. MAYOR'S REPORT:** *The mayor did not provide a report.*

**6. COMMITTEE UPDATES:** *Recap reports from board and committee meetings held in the last 30 days.*

### **7. PUBLIC INFORMATION/ANNOUNCEMENTS**

#### **A. Announcements and Proclamations**

- Margaret Worthington Day, August 12, 2025

#### **B. Meetings**

- Planning and Zoning Commission, September 2<sup>nd</sup> at 6pm
- Finance & Long-Range Planning Committee, September 9<sup>th</sup> at 6pm
- Regular Council meeting, September 9<sup>th</sup> at 7pm
- Special Council meeting, September 16<sup>th</sup> at 6pm

#### **C. Citizen Comments**

- There were no comments.

## **8. Public Hearings, Briefings and Action Items:**

### **B. Mayor Jones**

Discuss and take action on establishing a Tool Library Program. *(The program would allow Westworth Village citizens to check out tools. On July 8<sup>th</sup> the Council directed staff to put together a process and budget for further discussion.)*

- **No formal action was taken; however, staff were directed to proceed and create an ordinance.**

## **EXECUTIVE SESSION:**

**Mayor Jones convened in closed executive session at 7:50 PM to deliberate the following item:**

### **A. Consultation with attorney pursuant to Texas Government Code Section 551.071.**

- Receive legal advice & discuss the status of the Burgess property condemnation.

**Mayor Jones re-convened in an open session at 8:19 PM.**

### **C. Mayor Jones**

Public Hearing to receive citizen comments and input on the proposed Ordinance 517, amending Section 1.03.003 “Agendas” to comply with newly adopted state law.

- There were

### **D. Mayor Jones**

Discuss and take action on Ordinance 517 amending Section 1.03.003 “Agendas” to comply with newly adopted state law. *(The city attorney reviewed these changes at the July meeting during the Open Meeting Act training session. The new law takes effect September 1<sup>st</sup>.)*

**MOTION to adopt Ordinance 517 amending Section 1.03.003 “Agendas” to comply with newly adopted state law.**

- **MADE BY:** Phillip Poole. **SECOND:** Robert Fitzgerald.
- **Motion passed** by a vote of 5 Ayes and 0 Nays.

### **E. Mayor Jones**

Review and discuss the proposed FY 2025-2026 budget and tax rate. *(The complete budget and tax rate must be approved by the council no later than September 30<sup>th</sup> following two public hearings. The first public hearing will be held on September 9<sup>th</sup> at 7:00pm and the second on September 16<sup>th</sup> at 6:00pm. Citizens are encouraged to review and provide input to the proposed budgets and tax rates throughout the budget process. The proposed budget is based on the current tax rate of \$0.475/100 of valuation. This budget will raise more total property taxes than last year’s budget by \$89,256 and of that amount \$50,777 is tax revenue raised from new property added to the tax roll this year.)*

- **Mayor Jones presented the proposed budget, the council noted the tax rate would remain the same, but due to new properties and valuations more money would be raised.**

### **F. Mayor Jones**

Discuss and take action authorizing the mayor to execute a contract with the City of White Settlement for animal control services. *(The current contract with Lake Worth ends on September 30, 2025. This new contract provides improved and additional services to the citizens at the*

*same cost as the prior contract. Once the contract is finalized the city attorney will submit an ordinance to comply with the terms of the new contract for council approval.)*

**MOTION to authorize the mayor to execute a contract with the City of White Settlement for animal control services.**

- **MADE BY:** Phillip Poole. **SECOND:** Halden Griffith.
- **Motion passed** by a vote of 5 Ayes and 0 Nays.

#### **EXECUTIVE SESSION:**

**Mayor Jones convened in closed executive session at 9:02 PM to deliberate the following items:**

**B. Consultation with attorney pursuant to Texas Government Code Section 551.071.**

1. Receive legal advice & discuss the status of the Burgess property condemnation.
2. Receive legal advice & discuss the status of the Kay Lane easement condemnation and the demand letter seeking damages from Sky Acres LLC.
3. Receive legal advice & discuss the civil lawsuit filed by Gabriel Sanchez.

**C. Deliberation of personnel matters pursuant to Texas Government Code Section 551.074**

1. Discuss board, committee, and commission appointments.

**Mayor Jones re-convened in open session at 9:23 PM.**

**G. Mayor Jones**

Discuss and take action to appoint a replacement to the Finance and Long-Range Planning Committee. *(Riley Swanston resigned from the position when he was appointed to the Planning and Zoning Commission, the named replacement will complete the term ending May 2027.)*

**H. Mayor Jones**

Discuss and take action to appoint a replacement to the Crime Control and Prevention District (CCPD)/Public Safety Board. *(Councilman Khan resigned from the position, the named replacement will complete a term ending September 2026.)*

*Action was taken on items G and H by the following motion:*

**MOTION to appoint Russell Laughlin to the Finance and Long-Range Planning Committee for a term expiring in May 2027 and to appoint Keith Martin to the Crime Control and Prevention District (CCPD)/Public Safety Board for a term expiring September 2026.**


- **MADE BY:** Phillip Poole. **SECOND:** Robert Fitzgerald.
- **Motion passed** by a vote of 5 Ayes and 0 Nays.

**The meeting was adjourned at 9:24 PM by Mayor Jones.**

**MINUTES APPROVED BY:**

  
\_\_\_\_\_  
**L. Kelly Jones, Mayor**

**SIGNATURE ATTESTED BY:**

  
\_\_\_\_\_  
**Brandy G. Barrett, TRMC**  
City Administrator/City Secretary

