

**CALL TO ORDER**

**CITIZEN COMMENTS**

*This is an opportunity for citizens to address the board on any matter over which they have authority, whether it is or is not posted on the agenda. The board is not permitted to discuss or take action on any presentations concerning an item not listed on the agenda. Citizens may speak up to three (3) minutes or the time limit determined by the mayor or presiding officer.*

**ACTION & BRIEFING ITEMS:**

- A. Approval of the Minutes** from the CCPD meeting on December 5, 2023.
- B. Discuss and take action to appoint a Vice Chair to complete the term ending September 2024.**
- C. Review and discuss fiscal year to date revenue and expenses.**
- D. Review and discuss fiscal year 2024-2025 preliminary budget.**
- E. The next meeting is scheduled July 11th at 7:00pm.**

**ADJOURN**

*The board reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.*

*This facility is wheelchair accessible and handicapped parking spaces are available. Requests for accommodations for the hearing impaired must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (817) 710-2526 for assistance.*

*A quorum of the council or other committees may be present at this meeting; however, no council or other committee discussion or action will be taken. I certify that the above notice was posted on the bulletin board at the Westworth Village City Hall, 311 Burton Hill Road, Westworth Village, Texas on this, the 17<sup>th</sup> day of June 2024, at 5pm, in accordance with Chapter 551 of the Texas Government Code.*



**Brandy G. Barrett, TRMC**  
City Administrator/City Secretary





**ATTENDEES:** Brian Libbey President  
Michael Dingman Vice President  
JoAnn Rowls Member  
Chris Measley Member  
Justin Harnick Member  
Brandy Barrett City Administrator/ Secretary  
Kevin Reaves Police Chief

**ABSENT:** Lance Rahn Member  
Robert Fitzgerald Member  
L. Kelly Jones Mayor  
Elisa Greubel Board Secretary

**CALLED TO ORDER at 7:28pm by Chairman Libbey.**

**CITIZEN COMMENTS**

- There were no citizen comments.

**ACTION ITEMS:**

- A. Approval of the June 6, 2023, meeting minutes.  
**MOTION to approve the minutes from June 6, 2023.**  
**MADE by Michael Dingman. SECOND by Justin Harnick.**  
**Motion passed** by a vote of 5 Ayes and 0 Nays.
  
- B. Discuss and take action on the cross walks on Burton Hill Road and Tanny.  
**MOTION to recommend council approve the installation of a crosswalk on the south side of Popken, straight across Burton Hill Road to the side existing sidewalk, using high visibility paint, reflective signage and installing the necessary ADA curb cuts and ramps.**  
**MADE by Michael Dingman. SECOND by Justin Harnick.**  
Councilman Dingman requested the cost of the project be obtained before the council meeting next week.  
**Motion passed** by a vote of 5 Ayes and 0 Nays
  
- C. Discuss and take action on painting state approved marking on the trail at intersections, alerting bicyclist, and pedestrians of upcoming intersection with vehicular traffic. *(The pedestrians and bicyclist have the right of way at intersections.)*  
**MOTION to recommend council approve marking the trail at intersections with “Caution Xing Ahead” notices painted on the trail.**  
**MADE by Jo Ann Rowls. SECOND by Dingman.**  
Councilman Dingman requested the cost of the project be obtained before the council meeting next week.  
**Motion passed** by a vote of 5 Ayes and 0 Nays

- D. Review and discuss city streetlights. *(The city council has already authorized Chief Reaves to install streetlights as needed or request for safety.)*  
Discussion item, no action was taken.
- E. The next meeting is scheduled as needed.

**ADJOURNED 6:48 PM.**

**MINUTES APPROVED on this day, the 20<sup>th</sup> day of June 2024.**

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**Brian Libbey, President**

**ATTESTED TO BY:**

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**Brandy Barrett, TRMC**  
City Administrator/ Secretary

ACCT		FYTD 2024	Budget 2024	Proposed 2025	Proposed 2026	Proposed 2027	Proposed 2028	Proposed 2029	Proposed 2030	Proposed 2031	Proposed 2032	Proposed 2033	Proposed 2034	Long Term Budget Notes
<b>Crime Control &amp; Prevention Revenue</b>														
Revenue		Rolling actual 12 months plus 1% as of April 24												
03-500-565001	CCPD Misc	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
03-500-520010	Crime Control Sales Tax	\$ 392,664	\$ 663,910	\$ 775,324	\$ 783,078	\$ 790,909	\$ 798,818	\$ 806,806	\$ 814,874	\$ 814,874	\$ 823,023	\$ 823,023	\$ 831,253	1% increase in sales tax
<b>Total Revenue</b>		<b>\$ 392,664</b>	<b>\$ 663,910</b>	<b>\$ 775,324</b>	<b>\$ 783,078</b>	<b>\$ 790,909</b>	<b>\$ 798,818</b>	<b>\$ 806,806</b>	<b>\$ 814,874</b>	<b>\$ 814,874</b>	<b>\$ 823,023</b>	<b>\$ 823,023</b>	<b>\$ 831,253</b>	
<b>Total Crime Control Revenue</b>		<b>\$ 392,664</b>	<b>\$ 663,910</b>	<b>\$ 775,324</b>	<b>\$ 783,078</b>	<b>\$ 790,909</b>	<b>\$ 798,818</b>	<b>\$ 806,806</b>	<b>\$ 814,874</b>	<b>\$ 814,874</b>	<b>\$ 823,023</b>	<b>\$ 823,023</b>	<b>\$ 831,253</b>	
<b>Crime Control &amp; Prevention Expenses</b>														
Payroll		5K baseline increase of officers plus COLA and Merit												
03-630-610001	Salaries	\$ 209,720	\$ 313,511	\$ 350,594	\$ 363,628	\$ 378,173	\$ 393,300	\$ 405,099	\$ 417,252	\$ 429,769	\$ 442,662	\$ 455,942	\$ 469,621	
03-630-610002	TMRS Retirement	\$ 25,339	\$ 47,168	\$ 51,977	\$ 53,605	\$ 55,421	\$ 57,311	\$ 58,784	\$ 60,302	\$ 61,866	\$ 63,476	\$ 65,135	\$ 66,843	
03-630-610003	Workers compensation	\$ 10,574	\$ 10,574	\$ 11,652	\$ 11,652	\$ 11,652	\$ 11,652	\$ 11,652	\$ 11,652	\$ 11,652	\$ 11,652	\$ 11,652	\$ 11,652	
03-630-610004	Unemployment Comp	\$ 716	\$ 720	\$ 720	\$ 720	\$ 800	\$ 800	\$ 800	\$ 825	\$ 825	\$ 900	\$ 900	\$ 900	
03-630-610005	Group Health Insurance	\$ 22,532	\$ 60,000	\$ 60,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 68,000	\$ 68,000	\$ 68,000	\$ 70,000	\$ 70,000	\$ 70,000	
03-630-610006	Medicare	\$ 2,947	\$ 5,476	\$ 6,034	\$ 6,223	\$ 6,434	\$ 6,653	\$ 6,824	\$ 7,001	\$ 7,182	\$ 7,369	\$ 7,562	\$ 7,760	
03-630-610007	FICA Social Security	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
03-630-610008	Overtime Pay	\$ 9,142	\$ 18,087	\$ 20,227	\$ 20,227	\$ 20,227	\$ 20,227	\$ 20,227	\$ 20,227	\$ 20,227	\$ 20,227	\$ 20,227	\$ 20,227	
03-630-610009	Cell Phone Allowance	\$ 745	\$ 2,220	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
03-630-610011	Certification Pay	\$ 12,031	\$ 31,200	\$ 31,200	\$ 31,200	\$ 31,200	\$ 31,200	\$ 31,200	\$ 31,200	\$ 31,200	\$ 31,200	\$ 31,200	\$ 31,200	
03-630-610013	Holiday Pay	\$ -	\$ 12,632	\$ 14,126	\$ 14,126	\$ 14,126	\$ 14,126	\$ 14,126	\$ 14,126	\$ 14,126	\$ 14,126	\$ 14,126	\$ 14,126	
<b>Total Payroll</b>		<b>\$ 293,745</b>	<b>\$ 501,588</b>	<b>\$ 546,530</b>	<b>\$ 566,381</b>	<b>\$ 583,034</b>	<b>\$ 600,269</b>	<b>\$ 616,713</b>	<b>\$ 630,585</b>	<b>\$ 644,847</b>	<b>\$ 661,613</b>	<b>\$ 676,744</b>	<b>\$ 692,329</b>	
Equipment		20K Speed Trailer & 10K speed sign at BHE												
03-630-625045	Tasers	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Tazer upgrade - End of Life in 2026
03-630-625046	Technology Replacement	\$ 6,322	\$ 5,400	\$ 35,400	\$ 5,400	\$ 6,000	\$ 156,000	\$ 6,000	\$ 6,000	\$ 7,000	\$ 167,000	\$ 7,000	\$ 7,000	Radio maintenance / BWC & MVARs every 5yrs
03-630-625049	Police Units/Camera System	\$ 42,136	\$ 73,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	new vehicle & equipment for vehicle
<b>Total Equipment</b>		<b>\$ 48,459</b>	<b>\$ 78,400</b>	<b>\$ 110,400</b>	<b>\$ 115,400</b>	<b>\$ 81,000</b>	<b>\$ 231,000</b>	<b>\$ 86,000</b>	<b>\$ 86,000</b>	<b>\$ 87,000</b>	<b>\$ 247,000</b>	<b>\$ 87,000</b>	<b>\$ 87,000</b>	
Professional Services														
03-630-630014	Admin Services	\$ -	\$ 15,000	\$ 15,000	\$ 15,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000	increase in benefit administration cost
<b>Total Professional Services</b>		<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 22,000</b>	<b>\$ 22,000</b>	<b>\$ 22,000</b>	<b>\$ 22,000</b>	
Miscellaneous														
03-630-635008	Uniforms	\$ 3,646	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	
03-630-635103	Community Relations	\$ 10,400	\$ 13,000	\$ 15,000	\$ 16,000	\$ 16,250	\$ 16,250	\$ 16,250	\$ 16,250	\$ 16,500	\$ 16,500	\$ 16,500	\$ 16,500	Citywide events
03-630-635123	Service Fees ( Data cards and Cell	\$ 9,397	\$ 6,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
<b>Total Miscellaneous</b>		<b>\$ 23,442</b>	<b>\$ 26,000</b>	<b>\$ 32,000</b>	<b>\$ 33,000</b>	<b>\$ 33,750</b>	<b>\$ 33,750</b>	<b>\$ 33,750</b>	<b>\$ 33,750</b>	<b>\$ 34,500</b>	<b>\$ 34,500</b>	<b>\$ 34,500</b>	<b>\$ 34,500</b>	
Information Technology														
03-630-660004	Third Party Provider	\$ 7,198	\$ 7,400	\$ 8,000	\$ 8,000	\$ 8,250	\$ 8,250	\$ 8,250	\$ 8,250	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500	
03-630-660005	Maintenance Contracts	\$ 35,095	\$ 60,000	\$ 65,000	\$ 66,500	\$ 66,500	\$ 66,500	\$ 66,500	\$ 66,500	\$ 66,500	\$ 66,500	\$ 66,500	\$ 66,500	added \$1500 annual increase in speed trailer/sign software
<b>Total Information Technology</b>		<b>\$ 42,292</b>	<b>\$ 67,400</b>	<b>\$ 73,000</b>	<b>\$ 74,500</b>	<b>\$ 74,750</b>	<b>\$ 74,750</b>	<b>\$ 74,750</b>	<b>\$ 74,750</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	
<b>Total Crime Control Expenses</b>		<b>\$ 407,939</b>	<b>\$ 688,388</b>	<b>\$ 776,930</b>	<b>\$ 804,281</b>	<b>\$ 792,534</b>	<b>\$ 959,769</b>	<b>\$ 831,213</b>	<b>\$ 845,085</b>	<b>\$ 863,347</b>	<b>\$ 1,040,113</b>	<b>\$ 895,244</b>	<b>\$ 910,829</b>	
<b>Net Crime Control &amp; Prevention District</b>		<b>\$ (15,275)</b>	<b>\$ (24,478)</b>	<b>\$ (1,606)</b>	<b>\$ (21,203)</b>	<b>\$ (1,625)</b>	<b>\$ (160,952)</b>	<b>\$ (24,407)</b>	<b>\$ (30,211)</b>	<b>\$ (48,474)</b>	<b>\$ (217,090)</b>	<b>\$ (72,221)</b>	<b>\$ (79,576)</b>	