



# Swimming Pool Permit Application

City of Westworth Village – Permits Department: 817-710-2505  
311 Burton Hill Rd., Westworth Village, TX 76114

**Please Submit 2 Sets of Construction Plans and 1 Electronic Set**

**Pool Information:**

- Residential Pool                       Commercial Pool                       Heated Pool                       Unheated Pool
- Spa     Water Feature

Job Address: \_\_\_\_\_

Legal Description: Lot #: \_\_\_\_\_ Block: \_\_\_\_\_ Subdivision: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Phone #: \_\_\_\_\_

Property Owner Address: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone #: \_\_\_\_\_

Contractor Address: \_\_\_\_\_

Electric Contractor: \_\_\_\_\_ Phone #: \_\_\_\_\_

Electric Contractor Address: \_\_\_\_\_

Plumbing Contractor: \_\_\_\_\_ Phone #: \_\_\_\_\_

Plumbing Contractor Address: \_\_\_\_\_

**Prior to filling the pool, a minimum 4' tall fence with self-closing and self-latching gates shall be installed.**

Is There an Existing Compliant Fence? :  Yes  No                      If not, you must complete a fence permit prior to construction.

### NOTICE

ALL PERMITS REQUIRE A FINAL INSPECTION – Once issued, permits become null and void if work or construction is not commenced with 180 days, or if construction or work is suspended or abandoned for a period of 180 days.

I hereby certify that I have read and examined this application and know the same to be true and correct. The granting of this permit does not presume to give authority to violate or cancel the provisions of any state or local law regulating construction or the performance of construction.

\_\_\_\_\_  
*Contractor or Authorized Agent Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Contractor or Authorized Agent Name (Print)*

RECEIPT

**FOR INTERNAL CITY USE ONLY**

**A. PERMITS DEPARTMENT**

- Application Received by: \_\_\_\_\_ Date: \_\_\_\_\_
- Application Payment Received by: \_\_\_\_\_ Date: \_\_\_\_\_
- Registration with City Verified by: \_\_\_\_\_ Date: \_\_\_\_\_
- Entered into Incode Project Code: \_\_\_\_\_ Date: \_\_\_\_\_
- Routed to Inspection Department by: \_\_\_\_\_ Date: \_\_\_\_\_

**B. BUILDING DEPARTMENT**

- Application Approved     Application Denied    Signature: \_\_\_\_\_ Date: \_\_\_\_\_
- Reason for Denial: \_\_\_\_\_

*If approved for permit, route to Permits Department. If denied, route to City Secretary for issuance of denial notice.*

- Application Routed to Permits Dept. or City Secretary by: \_\_\_\_\_ Date: \_\_\_\_\_

**C. PERMITS DEPARTMENT**

- Permit Created by: \_\_\_\_\_ Date: \_\_\_\_\_
- Permit # Issued: \_\_\_\_\_     Permit & Application Scanned into Tyler Content Manager
- Permit Mailed to Applicant by: \_\_\_\_\_ Date: \_\_\_\_\_

**D. CITY SECRETARY**

- Denial Notice Mailed to Applicant & Copied to Application by: \_\_\_\_\_ Date: \_\_\_\_\_

**E. RECORDS DEPARTMENT**

- PW5250-10a – Granted Permits – Keep 5 years.
- PW5250-10a – Denied Permits – Keep 1 year.