



Westworth Village

Demolition/ House Moving Permit Application

City of Westworth Village – Permits Department: 817-710-2506
311 Burton Hill Rd., Westworth Village, TX 76114

Application must be submitted at least 14 business days in advance of demolition or house moving date.

Job Address: _____

Property Owner: _____

CONTRACTOR:

Name: _____ License #: _____

Address: _____

Email: _____ Phone #: _____

RESIDENTIAL PERMIT

Address(es):	REQUIRED ITEMS:	Estimated Date of Demolition	Letter of Utility Disconnection	Certificate of Liability Insurance
1. _____ _____		_____	<input type="checkbox"/>	<input type="checkbox"/>
2. _____ _____		_____	<input type="checkbox"/>	<input type="checkbox"/>
3. _____ _____		_____	<input type="checkbox"/>	<input type="checkbox"/>
4. _____ _____		_____	<input type="checkbox"/>	<input type="checkbox"/>

COMMERCIAL, INDUSTRIAL, OR MULTI-FAMILY PERMIT

Address(es):	REQUIRED ITEMS:	Estimated Date of Demolition	Letter of Utility Disconnection	Asbestos Abatement Plan	Certificate of Liability Insurance
1. _____ _____		_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. _____ _____		_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. _____ _____		_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I hereby certify that the foregoing information is correct to the best of my knowledge and that said work will be done in conformance with the information set forth and in compliance with the City of Westworth Village Codes regulation demolition and clearing of land.

Contractor's Signature

Date

Contractor's Name (Print)

RECEIPT

FOR INTERNAL CITY USE ONLY

A. PERMITS DEPARTMENT

- Application Received by: _____ Date: _____
- Estimated Demo Date 14 Days Out Verified by: _____ Date: _____
- Application Payment Received by: _____ Date: _____
- Entered into Incode & Tyler Content Manager Project Code: _____ Date: _____
- Received Approval From (Initial): Public Works: _____ Inspections: _____ Police: _____
- Routed to Public Works by: _____ Date: _____

B. PUBLIC WORKS DEPARTMENT

- Oncor Notified by: _____ Date: _____
- Meters Pulled by: _____ Date: _____
- Sewer Disconnected by: _____
- Application Routed to Permits by: _____ Date: _____

C. PERMITS DEPARTMENT

- Confirmed Move Date: _____
- Email issued to all PD with Move Date by: _____ Date: _____
- Permit Created by: _____ Date: _____
- Permit # Issued: _____ Permit & Application Scanned into Tyler Content Manager
- Permit Mailed to Applicant by: _____ Date: _____

D. CODE INSPECTIONS DEPARTMENT

- Inspection Scheduled by: _____ Date: _____
- Inspection Completed by: _____ Date: _____

E. RECORDS DEPARTMENT

Retention: PW5250-09 – Keep for date of demolition + 3 years.