



CITY OF WESTWORTH VILLAGE
Permits Department (817)710-2505

COMMERCIAL BUILDING PERMIT APPLICATION

(SEPARATE PERMITS REQUIRED FOR ALL TRADE WORK)

JOB ADDRESS: _____

PROPERTY OWNER: _____ PHONE#: _____

CONSTRUCTION TYPE: NEW ADDITION REMODEL/ REPAIR/ ALTERATION

PROPOSED USE OF BUILDING: _____

VALUE OF CONSTRUCTION: _____ SQ. FT. _____

GENERAL CONTRACTOR NAME: _____ PHONE #: _____

ADDRESS: _____ EMAIL: _____

ELECTRICAL CONTRACTOR: _____ PHONE # _____

MECHANICAL CONTRACTOR: _____ PHONE # _____

PLUMBING CONTRACTOR: _____ PHONE # _____

DETAILED DESCRIPTION OF WORK

NOTICE:

THIS PERMIT IS ISSUED BASED UPON THE 2012 INTERNATIONAL BUILDING CODE AND THE CITY OF WESTWORTH VILLAGE CITY ORDINANCES. EVERY PERMIT ISSUED SHALL BECOME INVALID UNLESS THE WORK ON THE SITE AUTHORIZED BY SUCH PERMIT IS COMMENCED WITHIN 180 DAYS AFTER ITS ISSUANCE, OR IF THE WORK AUTHORIZED ON THE SITE BY SUCH PERMIT IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS AFTER THE TIME THE WORK IS COMMENCED. THE BUILDING OFFICIAL IS AUTHORIZED TO GRANT, IN WRITING, ONE OR MORE EXTENSIONS OF TIME, FOR PERIODS NOT MORE THAN 180 DAYS EACH. THE EXTENSION SHALL BE REQUESTED IN WRITING AND JUSTIFIABLE CAUSE DEMONSTRATED. ALL INSPECTIONS MUST BE CALLED IN BY 7:30 AM TO RECEIVE A SAME DAY INSPECTION. TO SCHEDULE A BUILDING INSPECTION CALL **817-710-2500, OPTION #3, THEN OPTION 4.**

I HEREBY CERTIFY THE FOREGOING TO BE CORRECT TO THE BEST OF MY KNOWLEDGE. I ALSO AGREE THE SAID WORK SHALL BE PERFORMED IN CONFORMANCE WITH THE INFORMATION HEREIN SET FORTH AND ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING THE PERFORMANCE OF WORK.

SIGNATURE: _____ DATE: _____

OFFICE USE ONLY

PERMIT #: _____

PERMIT FEE: _____

REVISED JUL 2016

COMMERCIAL PLAN SUBMITAL REQUIREMENTS

1. VERIFICATION THAT ALL TAXES AND ASSESMENTS HAVE BEEN PAID
2. TAS COMPLIANCE CERTIFICATION
3. ENVELOPE COMPLIANCE CERTIFICATION
4. MECHANICAL COMPLIANCE CERTIFICATION
5. LIGHTING COMPLIANCE CERTIFICATION
6. TWO COMPLETE CONSTRUCTION PLANS 24"x36" AND ONE CD
 - SITE PLAN (SEE SITE PLAN APPLICATION FOR REQUIREMENTS)
 - FLOOR PLANS
 - FOUNDATION PLANS
 - ELEVATION PLANS
 - MECHANICAL PLANS
 - ELECTRICAL PLANS
 - PLUMBING PLANS
 - LEGAL REGISTERD PLAT FROM TARANT COUNTY

NORMAL RESPONSE TIME: 7-10 BUSINESS DAYS

INSPECTION PROCEDURES

ALL INSPECTIONS MUST BE CALLED IN BY 7:30 AM TO RECEIVE A SAME DAY INSPECTION. ALL INSPECTIONS MUST BE SCHEDULED BY THE GENERAL CONTRACTOR. TO SCHEDULE A BUILDING INSPECTION CALL **817-710-2500, OPTION #3, THEN OPTION 4.**

ORDER OF INSEPCIONS

- 1) T-POLE
- 2) FORM BOARD SURVEY (*Must be submitted prior to Plumbing Rough*)
- 3) PLUMBING ROUGH/ WATER & SEWER SERVICE
- 4) SLAB PRE-POUR
- 5) FRAME & TRADES (Electrical, Mechanical, & Plumbing Top Outs)
- 6) ENERGY (Insulation)
- 7) Temporary Power (Electrical & Gas)
- 8) Final

Nader Jeri

Building & Code Official
City of Westworth Village
311 Burton Hill Rd
Westworth Village, TX 76114
(817)710-2518
Fax: (817)710-2501

njeri@cityofwestworth.com
www.cityofwestworth.com