

REGULAR CITY COUNCIL MEETING MINUTES

OCTOBER 11, 2016

**MUNICIPAL COMPLEX
COUNCIL CHAMBERS
311 BURTON HILL ROAD**

REGULAR SESSION: 7:00PM

ATTENDEES:	Mayor	Tony Yeager
	Council Member	Carlos Zavala
	Council Member	Jill Patton
	Council Member	Nick Encke
	Council Member	Steve Beckman
	Council Member	Mike Coleman
	City Administrator	Roger Unger
	City Secretary	Holly Owens
	Deputy City Secretary	Charity Holman
	Police Chief	Kevin Reaves
	Dir of Cmty Dev	David Curwen
	Parks & Golf Ops Spvsr	Sterling Naron
	Building Official	Nader Jeri
	Librarian	Rhonda Hines
	P&Z Commission Chair	Melva Campbell
	City Attorney	Ashley Dierker

GUEST: Burton Hill Elementary Students and Families

CALL TO ORDER at 7:13PM by Mayor Yeager

INVOCATION & PLEDGE OF ALLEGIANCE by Roger Unger

Mayor Recognized the students and teachers attending the City Council Meeting

OPEN PUBLIC HEARING #1: 7:15pm

The adoption of Ordinance No. 401, Approving Atmos Energy Corporation, a Texas and Virginia Corporation, its successors and assigns, a franchise to construct, maintain, ad operate pipelines and equipment in the City of Westworth Village, Tarrant County, Texas, for the transportation, delivery, sale, and distribution of gas in, out of, and through said city; providing for the payment of a fee or charge for the use of the public

right-of-way; and providing that such fee shall be in lieu of certain other fees and charges. This agreement will be effective January 1, 2017 through December 31, 2026. [This is the second of two public hearings].

- Per Roger Unger this is an ongoing agreement
- Question from audience as to Any more pipelines being constructed. Per Mayor, no, not at this time.
- No other comments received

CLOSED PUBLIC HEARING #1: 7:18pm

OPEN PUBLIC HEARING #2: 7:18pm

The adoption of Resolution No. 2016-11, Appointing the City's Investment Officer. The City Council appoints Holly Owens, City Secretary, as an Investment Officer of the City of Westworth Village. The Council further charges that the Investment Officer diligently carries out such duties in compliance with the City's Investment Policy and other applicable state and local guidelines and statues. Said appointment shall remain in effect until rescinded by the City Council or upon termination of the Officer's employment with the City of Westworth Village. [This is first and only public hearing].

- Roger Unger stated this was General Law and normal business
- No other comments received

CLOSED PUBLIC HEARING #2: 7:19pm

REGULAR SESSION:

1. Approval of the Agenda

MOTION to approve the Agenda made by Mike Coleman. SECOND by Steve Beckman. Motion passed unanimously by a vote of 5 Ayes and 0 Nays

2. Approval of the Consent Agenda:

MOTION to approve the Consent Agenda made by Jill Patton. SECOND by Nick Encke. Motion passed unanimously by a vote of 5 Ayes and 0 Nays.

A. Approval of the Minutes:

- Special Council Meeting – September 27, 2016

B. Approval of September's Financial Reports:

- TexPool Report
- A/P Disbursements
- Variance Report

3. Staff Updates:

A. Kevin Reaves, Police Chief

- **PD Reports:**

- 119 – Emergency Calls, 114 – Priority 1, 179 – Priority 2 and 3. 1002 self-initiated calls, 573 administrative calls. (12% decrease from last year)
- Live Scan updated. Links the fingerprints and pictures
- Phase 1 complete on dispatch center remodel, with Phase 2 to begin soon
- 75th Anniversary Committee will meet the beginning of November to discuss the Time capsule
- Mayor discussed body cams
- Areas of sign of enforcement discussed

B. Nader Jeri, Building Official

- **Code Enforcement Report:**

- 84 combination inspection done in-house. 74 code enforcement cases.
- New business, Natural Supply coming soon

C. Rhonda Hines, Librarian

- **Library Report**

- Attendance back up
- 75th Anniversary table offered books, brochures and voter registration cards
- Implemented a new curriculum

D. Sterling Naron, Parks & Golf Operations Supervisor

- **Golf Club Report**

- 3308 Rounds for the month.
- Numbers are down but revenue is on average with last year

E. David Curwen, Director of Community Development

- **Community Development Report**

- September 17 was Community Clean Up Day. Over 50 participants
- Public Works working on cleaning brush, weeds and overgrown trees from city roadways and medians
- Lyle, Trigg, Straley Roadway Project – Demo completed on Lyle Street. Paving complete on Straley. Trigg sidewalk and driveway ready to be poured.
- Cass Stevens – AT&T relocated utilities

- **Public Works Service Order Report**

- 75 service orders, 21 service calls to read meters, 10 calls for building maintenance

F. Roger Unger, City Administrator

- **Capital Projects / Infrastructure**

- **Budget / Disbursements**

- **TAP Grant Update**

- Broker for raw acreage between LA Fitness to the Golf Course now in escrow
- Scott Rumphrey wants to begin talks about potential users for site between Westworth Blvd and Drilling site
- Toll Brothers inquired about time frame for reviewing plans. Westworth Falls lines are being laid.

- Roger and Sterling attended the TML seminar. New information presented.

4. Committee Updates:

- A. Finance Committee** – Councilman Steve Beckman, Chair
 - **Nothing to Report**
- B. Library Committee** – Councilwoman Jill Patton, Chair
 - **Nothing to Report**
- C. Ordinance Committee** – Councilman Mike Coleman
 - **Leash Law research being conducted**
- D. Vision Committee** – Councilman Steve Beckman
 - **Nothing to Report**

5. Public Information

- A. Communications: Holly Owens, City Secretary**
 - **Nothing to Report**
- B. Announcements: Melva Campbell**
 - **Westworth Church of Christ having their yearly Fall Festival on October 22, 2016.**
- C. Proclamations: None**

6. Action Items:

- A. Mayor Yeager**

Discuss and take action to **approve** The adoption of **Ordinance No. 401, Approving Atmos Energy Corporation, a Texas and Virginia Corporation, its successors and assigns, a franchise to construct, maintain, ad operate pipelines and equipment in the City of Westworth Village, Tarrant County, Texas, for the transportation, delivery, sale, and distribution of gas in, out of, and through said city; providing for the payment of a fee or charge for the use of the public right-of-way; and providing that such fee shall be in lieu of certain other fees and charges. This agreement will be effective January 1, 2017 through December 31, 2026.**

- **MOTION** made by Steve Beckman to approve the adoption of Ordinance No. 401. **SECOND** made by Nick Encke. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

B. Mayor Yeager

Discuss and take action to **approve Resolution No. 2016-11, Appointing the City's Investment Officer. The City Council appoints Holly Owens, City Secretary, as an Investment Officer of the City of Westworth Village. The Council further charges that the Investment Officer diligently carries out such duties in compliance with the City's Investment Policy and other applicable state and local guidelines and statues. Said appointment shall remain in effect until rescinded by the City Council or upon termination of the Officer's employment with the City of Westworth Village.**

- **MOTION** made by Mike Coleman to approve Resolution No. 2016-11 as submitted. **SECOND** made by Jill Patton. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

7. Executive Session at 7:52pm

Convene into executive session to deliberate the following items:

- 1) **Pursuant to Texas Government Code, Chapter 551.072 Deliberations about Real Property: Purchase and/or Sale of Real Property.**

8. Action Items continued at 8:11pm

C. Mayor Yeager

Discuss and take action with respect **to the Purchase and/or Sale of Real Property as discussed in Executive Session.**

- No Action taken

9. Citizens Comments:

This is an opportunity for citizens to address the Council on any matter, whether it is or is not posted on the agenda. The Council is not permitted to discuss or take action on any presentations made to the Council concerning an item not listed on the agenda. Citizens may speak up to three (3) minutes or the time limit determined by the Mayor or presiding officer. Topics of presentations should be limited to matters over which the Council has authority.

- **Melva Campbell suggest we need an Executive Session Agenda Drop Box**

ADJOURNED at 8:13pm by Mayor Yeager

The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.

This facility is wheelchair accessible and handicapped parking spaces are available. Requests for accommodations for the hearing impaired must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (817) 710-2526 for assistance.

I certify that the above notice was posted on the bulletin board at the Westworth Village Municipal Complex, 311 Burton Hill Road, Westworth Village, Texas on this, the 8th day of September, 2012, at 4pm, in accordance with Chapter 551 of the Texas Government Code.

Holly Owens, City Secretary